

Date: 09/01/2026

Time: 7:00 PM

Location: Barre Town Hall

Call to Order

The meeting was called to order by Kathy at 7:00 PM.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

Members in attendance:

Kathy Shay

Heidi Schwarz

Terry Logging

Don Fruit

Will Schomberg

A request was made to include Planning Commission members' last names in future meeting minutes.

Approval of Agenda and Meeting Minutes from 8-4-2026

Motion by Terry to approve the agenda and meeting minutes from 8-4-2026.

Second by Heidi.

Motion carried.

Old Business

Data Center Discussion

Don reported that there was no update regarding the La Crosse County Data Center Study Committee.

The next Data Center Study Committee meeting is scheduled for September 9, 2026.

Subdivision and Land Use Review Checklist

Kathy noted that she had added applicable ordinances and a request for a site visit to the subdivision and land use review checklist.

Kathy also noted that allowing the Commission to table checklist reviews for one month may help keep the process moving while allowing members adequate time to review proposed developments and related information.

No vote was taken on the proposed one-month tabling option.

New Business

Private Driveway Permit

The Commission reviewed the current Private Driveway Application Permit.

Discussion noted that a site plan is required to be shared with the Town Board Chairman. Will requested that the words “Site Plan” be added to the permit and that the term be defined.

Will also requested that the applicable section reference state that the information is “available upon request.” Will will prepare proposed redline changes and provide them to Don for review.

Winter Road Maintenance Policy

The Commission reviewed the current Winter Road Maintenance Policy, which was last updated in November 2000.

Discussion included the need to update the policy, particularly the equipment section, which is outdated.

Questions were raised regarding East Bostwick Road and the ownership and maintenance responsibilities for the road. It was understood for purposes of the discussion that the Town currently owns the road until the conditions for transfer are met.

The policy states that Town equipment will not be used on private roads.

The Commission also discussed illegally parked vehicles and the use of citations. It was suggested that Gary Logging, who currently plows snow for the Town, be provided with the necessary paperwork to issue citations for illegally parked vehicles.

Gary Logging is to be provided a copy of the current Winter Road Maintenance Policy for review.

Chapter II Building Code

The Commission continued its review of Chapter II of the Building Code.

Section 2.03

Kathy requested that Section 2.03 be updated to clarify who the two sets of plans are to be submitted to, when they are to be submitted, and the required format.

The Town Clerk was requested to provide suggested updates to the section.

The Commission also requested that the Town Board review the current fees and how fees collected by the Town are tracked and accounted for, including where the collected funds are allocated. Kathy requested that a comprehensive table of all applicable fees be prepared so that it can be updated in the future without requiring the entire document to be updated. The current fee table is included in Chapter II, Section 2.04(B) of the Building Code of Ordinances.

Section 2.04(C)(1)(A)

The Commission noted that the word “sha11” should be corrected to “shall.”

Section 2.04(C)(1)(D)

The Commission discussed updating the reference to “metal” culverts to instead refer to an “approved material” for culverts.

The Commission agreed to continue its review of Chapter II at the next meeting, beginning with Section 2.04(C)(2), “Special Dwelling Requirements.”

Board Member Concerns and Comments

Don is working on a draft junk vehicle and nuisance ordinance for future review.

Kathy suggested that the Planning Commission forego meetings in December and January unless a subdivision submission or other matter requires the Commission to meet. No vote was taken on this suggestion.

Kathy requested that the Commission review and update the sludge application ordinance. This will be included as an item for a future meeting.

Next Meeting

The next Planning Commission meeting will be held on October 6, 2026.

Adjournment

Motion to adjourn by Don.

Second by Will.

Meeting adjourned at 8:38 PM.